

Changes to OM and WG P&P November 2012 meeting

Introduction

- Terms
 - P&P: IEEE 802 LMSC Policies and Procedures
 - OM: IEEE 802 LMSC Operations Manual
 - WG P&P: IEEE 802 LMSC Working Group Policies and Procedures
 - CG: IEEE 802 LMSC Chair's Guidelines

4. Membership (current P&P)

- Membership of the LMSC Sponsor is composed of the following voting members:
 - Chairs of Active WGs
 - Chairs of the TAGs
 - Officers as defined in Clause 3
- In addition, the LMSC Sponsor may include the following non-voting members:
 - Members Emeritus
 - Chairs of Hibernating WGs
 - Acting positions (prior to confirmation)

4.1.5 Revision of OM and WG P&P

- Revisions to these documents shall be submitted by a Sponsor member to the Sponsor no less than 30 day in advance of a Sponsor Vote to approve them. The Sponsor member proposing the revision may modify the proposed revision during the 30 days prior to a Sponsor Vote (in response to comments). Insufficient time to consider complex modifications is a valid reason to vote disapprove. A motion to revise these documents shall require a vote of approve by at least two thirds of all voting members of the Sponsor. Votes to approve revisions shall be taken at a plenary session. If approved, revisions become effective at the end of the plenary session where the votes were taken.
- We have 5 officers, 9 voting WG chairs
 - 802.24 chair has not been confirmed (and wouldn't count twice)
 - 14 voting members, 2/3 approval is 10 affirmative votes
- No requirement on approval of the Chair's guidelines.

Change to OM, WG P&P

- Delete “Project” from the titles of the OM and WG P&P.
- Add to OM and WG P&P, Clause 1
 - “Unless otherwise stated, the term “WG” indicates both IEEE 802 LMSC Working Groups (WGs) as well as IEEE 802 LMSC Technical Advisory Groups (TAGs).”
 - This is in the notes, but not formally part of the OM or WG P&P (implied in the P&P that requires TAGs to use the WG P&P).

Other OM changes

- OM 4.1:
 - Delete “Members of the Sponsor ... Standards Development Online”
 - Already in P&P
- OM 4.1.2.1
 - Delete subclause 4.1.2.1

OM: Meeting Manager

- Current OM does not state how Meeting Manager is appointed, hired or approved.
 - Change OM 5.1.3 title to be “Meeting Manager”
 - Add paragraph “The Meeting Manager role may be taken by volunteer or may be contracted out. In the case of a volunteer, the Sponsor Chair appoints the Meeting Manager. In either case, the selection of the meeting manager is subject to approval by the Sponsor.”

OM changes (cont.)

- OM 4.2.1: No longer have interpretations, delete from second paragraph, keeping only inquiries.
- OM 8:
 - Delete “Informal communications ... Sponsor subgroup” as this is already covered in P&P 8.4.
 - Delete “Proposed communications ... upon approval by the Sponsor.” as this is already covered in P&P 8.3.
- OM 8.1.2
 - Delete “Sponsor members receiving ... the relevant Sponsor subgroup Chair.” as this is already in OM 8.

OM changes (cont. more)

- OM 9: Delete entire Clause, it is covered by P&P 8.5 and OM 4.1.1 item f).
- OM 12: Change to read
 - “All IEEE 802 LMSC standards will be distributed on an annual basis to registered attendees.”

Add to OM 4.1.3 meetings

- “The Sponsor meets in-person during plenary sessions. At the discretion of the Chair, between plenary sessions, meetings via electronic means may be scheduled.”

Other WG P&P changes

- WG P&P 14.1
 - Change paragraph i) as shown:
 - “Signature authority for any WG financial account is restricted to those IEEE, IEEE-SA, and Computer Society officers and/or staff that are required to have signature authority by IEEE, IEEE-SA, and Computer Society regulations; to IEEE 802 LMSC officers and to the officers of the WG owning the account, with the sole exception that, at most, two other individuals may be granted signature authority for the WG bank account for the sole purpose of assisting the WG in conducting its financial operations, provided that each such individual has provided agreements, indemnity, and/or bonding satisfactory to the IEEE. The granting of signature authority to any individual other than the [WG Chair](#), WG Treasurer, [Sponsor Chair](#), [Sponsor Treasurer](#), and those required by IEEE, IEEE-SA, Computer Society, or IEEE 802 LMSC regulations shall be by motion that is approved by the WG.”