***1903-14-0021-01-INVT***

***MEETING INVITATION***

**IEEE P1903 NGSON**

10, 12 & 13 June 2014

Co-located with IEEE ICC 2014

Sydney, Australia

Chair: Ulema Mehmet

Secretary: Niranth Amogh

***We invite you to participate in the IEEE P1903 WG standardization meeting.***

Please note the following details for participating in the Sydney Meeting:

**1. Date and Venue**

**10th June 2014 - 9:30 AM to 6:00 PM – Hotel Sheraton on the Park (TBD)**

**12th June 2014 – 9:00 AM to 6:00 PM – Hotel Sheraton on the Park (TBD)**

**13th June 2014 – 9:00 AM to 3:00 PM– Hotel Sheraton on the Park (TBD)**

**Sheraton on the Park Hotel**

161 Elizabeth Street, Sydney

New South Wales 2000, Australia

**Phone:** (61)(2) 9286 6000

**Fax:** (61)(2) 9286 6686

**2. Registration**

Registration is free for participating in IEEE P1903 WG meeting. You must provide your registration details using this link ->

<https://www.cvent.com/events/2014-ieee-international-conference-on-communications-icc-/registration-55e655f1cf034d758e3765142c0ea580.aspx?r=ab5eeab4-e9da-4f7d-b057-2431b97990cd>

**3. IEEE P1903 WG Meeting Agenda**

10th Jun’14, 9:30 AM to 6 PM – IEEE P1903 WG Meeting (Opening Plenary, Contributions for P1903.1, P1903.2, P1903.3)

12th Jun’14, 9 AM to 6 PM – IEEE P1903 WG Meeting (Continued Contributions Discussion for P1903.1, P1903.2, P1903.3)

13th Jun’14, 9 AM to 3 PM – IEEE P1903 WG Meeting (Contd. Contributions Discussion, Informational Contributions, Closing Plenary)

**4. Call for Contributions**

We invite you to provide contributions towards the specifications of P1903.1 (Content Delivery), P1903.2 (Service Composition) and P1903.3 (Self Organization).

In order to be able to upload your contributions, you need to create an IEEE account and access the IEEE mentor system. The information regarding account creation can be found in Lisa’s presentation slides (Last slides) in the link -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0003-00-TUTL-p1903-ngson-webinar-slides.pdf>

Please use the following templates for contributions:

PPT Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0008-00-TMPL-p1903-contribution-presentation-template.ppt>

P1903.1 Word Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0009-00-TMPL-p1903-1-contribution-word-template.doc>

P1903.2 Word Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0010-00-TMPL-p1903-2-contribution-word-template.doc>

P1903.3 Word Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0011-00-TMPL-p1903-3-contribution-word-template.doc>

**5. VISA Assistance**

You can request the Visa assistance from IEEE ComSoc by visiting the below link ->

<http://www.comsoc.org/node/add/visa-assistance-request>

In the request, please mention that you will participate at the IEEE P1903 WG Meeting at ICC 2014 and include Prof. Ulema Mehmet as the P1903 WG Chair as a reference.

You will receive email communication from VISA assistance team to acknowledge your request. You will then be receiving the standard "visa assistance letter" directly from the Committee in Australia with an original signature on it.

IEEE cannot supply letters of "invitation", and does not "Host" its registrants. Also it is not its policy to include personal information such as Passport number in the correspondence.

For some countries the VISA processing may take around 20 days. Request you to initiate the VISA assistance request as soon as possible.

**6. General Arrangements**

The general arrangements (travel, hotel, weather, etc) information is available under the link -> <http://icc2014.ieee-icc.org/>

Hotel Info -> <http://icc2014.ieee-icc.org/hotels.html>

Additional Hotel Information within walkable distance from Meeting Hotel:

**Hyde Park Inn Sydney**

**271 Elizabeth Street**

**Sydney 2000**

**Australia**

**Tel: +61 [2] 9264 6001**

**Email:** enquiries@hydeparkinn.com.au

**Website:** <http://www.hydeparkinn.com.au/>

**QT Sydney Hotel**

Corner Market & George Streets
49 Market Street
Sydney NSW 2000

Tel: +61 2 8262 0000

Email: reservations\_sydney@qthotels.com.au

Website: [http://www.qtsydney.com.au](http://www.qtsydney.com.au/)

**The Grace Hotel Sydney**

Corner of York & King Streets
77 York Street
Sydney NSW 2000

Tel: +61 2 9272 6888

Email: reservations@gracehotel.com.au

Website: <http://www.gracehotel.com.au/index.php/grace-home>

**Pullman Sydney Hyde Park**

36 College Street
Sydney NSW 2010

Tel: +61 2 9361 8400

Email: H8763@accor.com

Website: [http://www.pullmansydneyhydepark.com.au](http://www.pullmansydneyhydepark.com.au/)

**Radisson Hotel & Suites Sydney**

72 Liverpool Street Sydney NSW 2000

Tel: +61 2 8268 8888

Email: reservations@radisson-sydney.com.au

Website: <http://www.radisson.com/sydney-hotel-ns-2000/ausydney>

**Swissotel Sydney**

68 Market Street
Sydney NSW 2000

Tel: +61 2 9238 8888

Email: sydney@swissotel.com

Website: <http://www.swissotel.com/hotels/sydney>

This is a paper-less meeting, so please carry your laptops. Please refer the following link for the electrical specification in Australia ->

<http://www.adaptelec.com/index.php?main_page=document_general_info&products_id=237>

**Hoping to see you all in Sydney!**