***1903-13-0012-00-INVT***

***MEETING INVITATION***

**IEEE P1903 NGSON**

11-13 June 2013

Co-located with IEEE ICC 2013

Budapest, Hungary

Chair: Ulema Mehmet

Secretary: Niranth Amogh

***We invite you to participate in the IEEE P1903 WG standardization meeting.***

Please note the following details for participating in the Budapest Meeting:

**1. Date and Venue**

**11th Jun'13 and 12th Jun’13,** **Guimard/Marjorelle/1st Floor/Sofitel Chain Bridge at Széchenyi István tér 2, 1051 Budapest, Hungary**

**13th Jun'13, Corso Room/Marriott** **at Széchenyi István tér 2, 1051 Budapest, Hungary**

**2. Registration**

Registration is free for participating in IEEE P1903 WG meeting. You must provide your registration details using this link ->

<https://www.cvent.com/events/2013-ieee-icc/registration-a71b662a4a3d4e469a46e4c38bc58d65.aspx?r=470893f3-0d0e-4e3d-b764-c43aee90e870>

**3. IEEE P1903 WG Meeting Agenda**

11th Jun’13, 2 PM to 5 PM – IEEE P1903 (NGSON) Workshop

12th Jun’13, 9 AM to 5 PM – IEEE P1903 WG Meeting (Opening Plenary, Contributions for P1903.1, P1903.2, P1903.3)

13th Jun’13, 9 AM to 3 PM – IEEE P1903 WG Meeting (Contd. Contributions Discussion, Informational Contributions, Closing Plenary)

Link-> <https://mentor.ieee.org/1903/dcn/13/1903-13-0007-00-AGEN-ieee-p1903-ngson-wg-jun-13-meeting-agenda.docx>

**4. Call for Contributions**

We invite you to provide contributions towards the specifications of P1903.1 (Content Delivery), P1903.2 (Service Composition) and P1903.3 (Self Organization).

As this is going to be the first WG meeting for many members, in addition, we also encourage you to provide informational contributions on standardization perspectives in NGSON (not just limited to the current specifications.).

In order to be able to upload your contributions, you need to create an IEEE account and access the IEEE mentor system. The information regarding account creation can be found in Lisa’s presentation slides (Last slides) in the link -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0003-00-TUTL-p1903-ngson-webinar-slides.pdf>

Please use the following templates for contributions:

PPT Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0008-00-TMPL-p1903-contribution-presentation-template.ppt>

P1903.1 Word Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0009-00-TMPL-p1903-1-contribution-word-template.doc>

P1903.2 Word Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0010-00-TMPL-p1903-2-contribution-word-template.doc>

P1903.3 Word Format -> <https://mentor.ieee.org/1903/dcn/13/1903-13-0011-00-TMPL-p1903-3-contribution-word-template.doc>

**5. VISA Assistance**

You can request the Visa assistance from IEEE ComSoc by visiting the below link ->

<http://www.comsoc.org/node/add/visa-assistance-request>

In the request, please mention that you will participate at the IEEE P1903 WG Meeting at ICC 2013 and include Prof. Ulema Mehmet as the P1903 WG Chair as a reference.

You will receive email communication from VISA assistance team to acknowledge your request. You will then be receiving the standard "visa assistance letter" directly from the Committee in Hungary with an original signature on it.

For some countries the VISA processing may take around 20 days. Request you to initiate the VISA assistance request as soon as possible.

**6. General Arrangements**

The general arrangements (travel, hotel, weather, etc) information are available under the link -> <http://ieee-icc.org/>

The deadlines to the hotel reservation might have expired but you may still contact them for availability. As the meeting is being held in City Centre you may find many other options. Visit this link ->

<http://www.hotels.com/search.do?destinationId=643376&destination=Budapest%2C+Hungary&searchParams.arrivalDate=10%2F06%2F2013&searchParams.departureDate=14%2F06%2F2013&rooms=1&searchParams.rooms%5B0%5D.numberOfAdults=1&children%5B0%5D=0&searchParams.landmark=&hotelId=#vt=LIST&rl=CITY%3A643376%3AEXACT_RED%3AHIGH&pfm=1&dn=Budapest,+Hungary&cd=10/06/2013&dd=14/06/2013&nr=1&pn=1&upn=0&so=BEST_SELLER&pfcc=EUR&dst=3.0&lids=1637345&r=1&cpr=0>

This is a paper-less meeting, so please carry your laptops. Please refer the following link for the electrical specification in Hungary ->

<http://www.adaptelec.com/index.php?main_page=document_general_info&products_id=156>

**Hoping to see you all in Budapest!**