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| Working Group | **IEEE DYSPAN-SC 1900.5** |
| Title | ***(Approved 2/3/15) Meeting minutes 0161 for P1900.5 Monthly Meeting – Jan 6 2015*** |
| DCN | ***5-15-0004-01-mins*** |
| Date Submitted | ***02/28/2015*** |
| Source(s) | ***Carlos***  ***Caicedo (Syracuse University)*** ***email:*** ***ccaicedo@syr.edu*** |
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| Abstract | ***Minutes for IEEE 1900.5 monthly meeting held on January 6 / 2015*** |
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| Table 1 IEEE 1900.5 January 06, 2015 Monthly WG Meeting Participants |

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| --- | --- | --- | --- |
| **Membership Status** | **Name** | **Organization** | **E-Mail Address** |
| **First** | **Last** |
| Acting Secretary / Member | **Carlos**  | Caicedo | Syracuse University | ccaicedo@syr.edu |
| Participant | **Jesse** | Caulfield | Key Bridge Global, LLC | jesse.caulfield@keybridgeglobal.com |
| Member | **Nilesh** | Khamberkar | Univ. of Buffalo | nvk3@buffalo.edu |
| Member | **V** | Prasad | Self | rvprassad@gmail.com  |
| Member | **Tony** | Rennier | DISA DSO - DMI | Tony.rennier.contractor@exelisinc.com |
| Member | **Sam** | Schmitz | MITRE | sschmitz@mitre.org |
| Member | **Reinhard**  | Schrage | self | Reinhard@schrageconsult.com  |
| Chair / Member | **Mat** | Sherman | BAE Systems | Matthew.sherman@baesystems.com  |
| Member | **John** | Stine | MITRE | jstine@mitre.org |
| Vice Chair / Member | **Darcy** | Swain-Walsh | MITRE (DISA DSO) | dswain@mitre.org |
| Member | **Harris** | Zebrowitz | DISA/DSO - MITRE | hzebrowitz@mitre.org |

**Minutes**

The Chair called the meeting to order at 11:35 AM EST.

**1. Administrivia**

**1.a. Roll Call**

The participants identified in table 1 were noted.

**1.b. Approval of Agenda**

The following agenda was approved by unanimous consent

1. Administrivia
	1. Roll Call
	2. Approve Agenda
	3. Patent slides / Notes on status
	4. Approval of recent minutes
	5. Website updates
2. Status on 1900.5.1
3. Status on 1900.5.2
	1. Updated draft
	2. Ballot invitation
4. Review of other 1900 activities (1900.1, Leadership meeting etc)
	1. Terms for submission to 1900.1
5. 1900.5 marketing inputs
	1. MOU with WinnForum
	2. WInnForum 3.6 GHz Stakeholders meeting – Jan 27
	3. National Spectrum Consortium
	4. Others?
6. Ad Hoc Planning
7. Review of 1900.5 meeting schedule
8. AoB
9. Adjourn

**1.c. Review of patent slides / notes on status**

The Chair reviewed the patent slides with the group.

The Chair asked if anyone had ‘potentially essential patents” they wanted to identify

 None came forward

**1.d. Approval of recent minutes**

The group considered the minutes in document 5-15-0001-00. The following motion was made:

“Motion to approve WG minutes contained in 5-15-0001-00”

- Mover: VP

- Second : Reinhard

There was no discussion. The motion was approved by unanimous consent.

**2. Status on 1900.5.1**

A schedule of activities for the 1900.5.1 standard was discussed

Ad-hoc meeting proposed to discuss schedule and plan for PAR extension.

**3. Status on 1900.5.2**

Working schedule for 1900.5.2 to be adjusted by a month

Standard will support different encodings of the data model specified for SCM

Exemplar schema to be NIEM compliant – Jesse and Scott to work on it

John proposes ad-hoc for draft update

Action items:

* Darcy to get Scott committed to work on adapting schema to NIEM (by next Tuesday)
* Jesse to work with Scott on adapting schema to NIEM. Jesse will report on estimated time to complete (one week)
* Matt to do ballot invitation for the group in early February.
* Matt to adjust the rest of schedule by a month

**4. Review of other 1900 activities**

A set of terms for consideration as a contribution by IEEE 1900.5 to IEEE 1900.1 was uploaded as document 5-15-0003-00 by John Stine. Members should consider that document over the next month. We plan to vote on submitting it to IEEE 1900.1 at the next month workgroup meeting.

**5. 1900.5 marketing inputs**

MOU with WinnForum – moving forward, no comments

WinnForum 3.6GHz stakeholders meeting – Planned for Jan 27 - no comments

National Spectrum Consortium: Clarification on what the consortia does, and how it is valuable to move standards work – requires membership to participate

**6. Ad Hoc Planning**

1900.5.1 ad-hoc meeting will take place when Reinhard is ready (end of January ??)

**7. Review of 1900.5 meeting schedule**

Next group meeting is scheduled for February 3

**8. AoB**

Minutes from the Dec 2, 2014 WG Meeting ( 5-14-0101-01) still need to be approved

**9, Adjurn**

Meeting adjourns at 12:38 p.m