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| Working Group | **IEEE DYSPAN-SC 1900.5** |
| Title | ***(Unapproved) Meeting minutes 0159 for P1900.5 Monthly Meeting – Electronic Meeting 02 Dec. 2014*** |
| DCN | ***5-14-0101-01-mins*** |
| Date Submitted | ***12/03/2014*** |
| Source(s) | ***Matthew sherman (BAE Systems)*** ***email:*** ***matthew.sherman@baesystems.ocm*** |
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| Abstract | ***Minutes for IEEE 1900.5 monthly electronic meeting held 02 Dec. 2014 at 8 PM EST.*** |
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| **P1900.5 Monthly Meeting Participants** |

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| **Membership Status** | **Name** | **Organization** | **E-Mail Address** |
| **First** | **Last** |
| Chair | Mat | Sherman | BAE Systems | Matthew.sherman@baesystems.com |
| Member | Carlos  | Caicedo | Syracuse Univ. | ccaicedo@syr.edu |
| Member | Tony | Rennier | DISA/DSO (DMI) | anthony.d.rennier.ctr@mail.mil |
| Member | Nilesh | Khamberkar | Univ of Buffalo | nvk3@buffalo.edu |
| Participant | Johnson | Mark | Aerospace Corp. | mark.a.johnson@aero.org |
| Participant | Colby  | Harper | Pathfinder Wireless Corp | colby@pathfinderwireless.com |

Table 1 Meeting Participants

**Actions:**

The Chair will provide Tony a copy of the Winn Forum MOU.

**Minutes**

The Chair called the meeting to order at 8:05 PM EST.

The Chair presented from 5-14-0094-01

The item numbers below are per the approved agenda

**1. Administrivia**

**1.a. Roll Call**

The participants identified in table 1 were noted.

It was noted by the chair that a quorum was 6 members and that a quorum was not present. Any formal actions would require confirmation at a meeting with quorum.

Registration requirements and their impact on attendance, voting, and quorum were reviewed.

Only Carlos and Mat were registered.

**1.b. Approval of Agenda**

The following agenda was approved by unanimous consent.

1. Administrivia
	1. Roll Call / Quorum Check
	2. Approve Agenda
	3. Patent slides / Notes on status
	4. Approval of recent minutes
2. Call for Nominations: IEEE 1900.5 Secretary
3. Status on 1900.5.1
4. Status on 1900.5.2 (Draft to Sponsor ballot?)
5. Review of other 1900 activities (1900.1, Leadership meeting etc.)
	1. DRAFT WG P&P (<https://mentor.ieee.org/1900.5/dcn/14/5-14-0100-00-polp-draft-policies-and-procedures-for-dyspan-sc-working-groups.doc>)
6. 1900.5 marketing inputs
	1. MOU with WinnForum
7. Sponsor / WG P&P status
8. Ad Hoc Planning
9. Review of 1900.5 meeting schedule
10. AoB
11. Adjourn

**1.c. Patent slides / Notes on status**

The chair reviewed the patent slides with the group.

The chair noted the current list of IP identified for potential LOA.

**1.d. Approval of recent minutes**

Approval of minutes was deferred as a quorum was not present.

**2. Call for Nominations: IEEE 1900.5 Secretary**

The Chair requested nominations for Secretary.

Carlos said he could serve as acting Secretary near term.

**3. Status on 1900.5.1**

The Chair reviewed status on the 1900.5.1 PAR.

There were no updates during the recent ad hoc (Nov 25)

It is anticipated that new contributions will be made during the ad hoc on Dec 4.

**4. Status on 1900.5.2 (Draft to Sponsor ballot?)**

There were no updates during the recent ad hoc (Nov 25)

It is anticipated that new contributions will be made during the ad hoc on Dec 3.

**5. Review of other 1900 activities (1900.1, Leadership meeting etc.)**

The Chair noted his intent to submit definitions from the 1900.5.2 draft to 1900.1 for consideration. When asked for comment / objection, there was no objection from the group.

**5.a. DRAFT WG P&P**

 (<https://mentor.ieee.org/1900.5/dcn/14/5-14-0100-00-polp-draft-policies-and-procedures-for-dyspan-sc-working-groups.doc>)

The Chair reviewed the content of the Draft WG P&P including changes proposed by 1900.1 / 1900.6. After reviewing the draft, the Chair conducted the following staw poll:

“Do you approve of the draft”?

All members and participants present (including the chair) indicated that they approve. None indicated disapproval or abstained.

**6. 1900.5 marketing inputs**

Carlos reviewed the “5G” contribution that DySPAN-SC is submitting for consideration to IEEE Communications magazine highlighting contributions from 1900.5 participants

**6.a MOU with WinnForum**

The Chair reviewed the current content of the MOU being prepared with WinnForum. He noted that it was not posted as it was a legal document and he believed it should be kept private. He offered to provide a copy to any 1900.5 participant who requested it. Tony requested a copy. He asked if there was any objection to it. There was no objection.

**7. Sponsor / WG P&P status**

The Chair had previous reviewed the status of the Sponsor WG P&P in Item 5.

**8. Ad Hoc Planning**

The Chair reviewed the agenda for the Ad Hoc meetings as given in 5-14-0095-00. One typographical error was noted, and the Chair noted he needs to add the list of restaurants near the venue. The Chair will update the agenda document with required changes and post.

**9. Review of 1900.5 meeting schedule**

The Chair reviewed the schedule for upcoming meetings. It was noted that no further meeting are planned for December after the Ad Hocs on 3-4 Dec. The next WG meeting is the official Monthly electronic meeting on Jan 6 at 11:30 AM EDT.

**10. AoB**

There was no other business

**11. Adjourn**

The group adjourned at 9:05 PM.