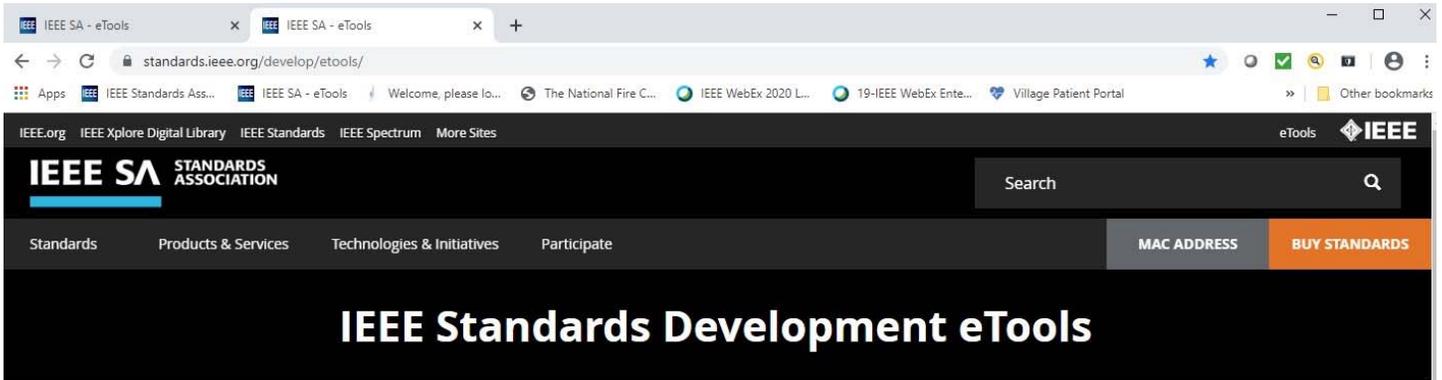


2020 myProject & mentor access – IEEE 1349

SIGN UP IN myPROJECT, GO TO Mentor TO GET MEETING INFORMATION, DRAFTS, WEB MEETING LINKS, ETC.

<https://standards.ieee.org/develop/etools/>

<https://mentor.ieee.org/1349/documents>



myProject - first

Mentor - second

myProject

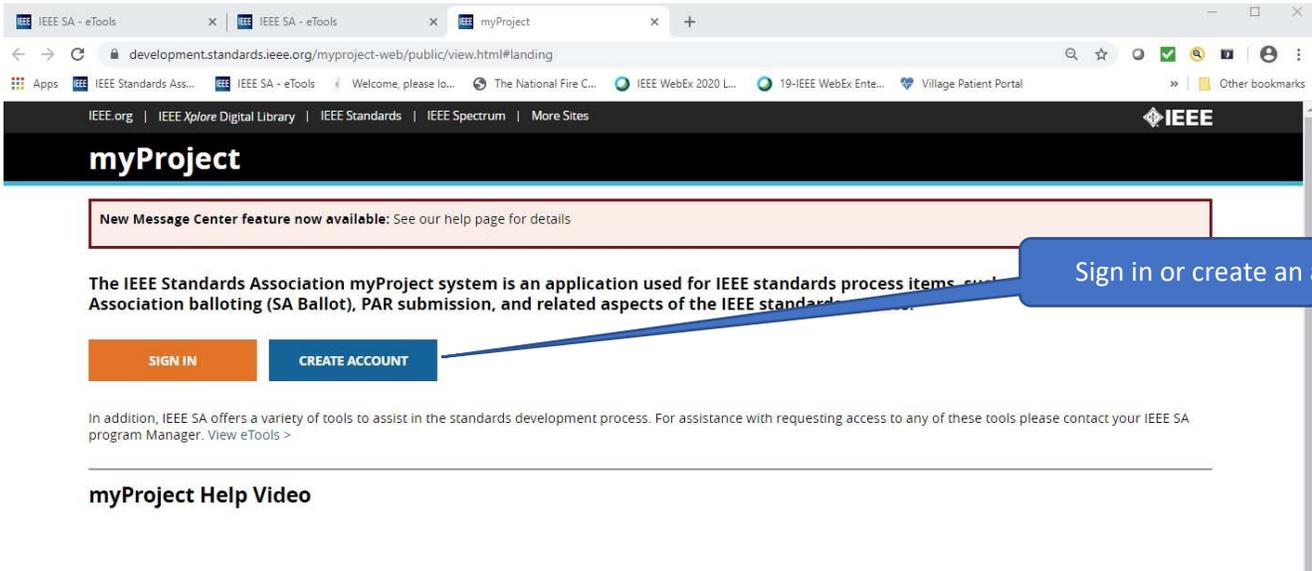
myProject is the Standard Association's tool to allow you to better manage and keep up to date on projects and topics that you are interested in.

IEEE Attendance Tool

Attendance Tool allows Working Groups to setup meetings and record attendance.

Mentor

Mentor provides a secure area where Working Groups can manage documents outside of public view.



Sign in or create an account

development.standards.ieee.org/myproject-web/app

IEEE Standards Ass... IEEE SA - eTools Welcome, please lo... The National Fire C... IEEE WebEx 2020 L... 19-IEEE WebEx Ente... Village Patient Portal

More Digital Library | IEEE Standards | IEEE Spectrum | More Sites

IEEE

Home

Manage Profile & Interests

Manage Groups

View/Manage PARs

Invitations/Ballots

AudCom/NesCom/RevCom

View/Manage Standards Committee P&Ps

PARs and Standards Report

IEEE

Set profile (company) & Interests

Menu

System Date/Time: 11-JUN-2020 08:49 UTC-12

of the browser back button may result in unsaved data or unexpected behavior. Use system navigation buttons or menus.

Important Dates (9) Showing 1-5

14 Aug 2020	RevCom Submission Deadline
14 Aug 2020	NesCom Submission Deadline
21 Sep 2020	AudCom Meeting
22 Sep 2020	RevCom Meeting
22 Sep 2020	NesCom Meeting

Next

6. Maintaining a Standard

1. Initiating a Project

2. Mobilizing a Working Group

3. Drafting a Standard

4. Balloting a Standard

5. Publishing Final Approval

myProject Quick Links

For links to commonly used features please click on a stage of the standards development lifecycle on the left.

development.standards.ieee.org/myproject-web/app/profile

IEEE Standards Ass... IEEE SA - eTools Welcome, please lo... The National Fire C... IEEE WebEx 2020 L... 19-IEEE WebEx Ente... Village Patient Portal

IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites

IEEE

myProject

Welcome, Lorraine Padden Help Menu

Personal & Professional Info Preferences Interests My Roles

CONTACT INFORMATION

Complete your information & company

Add/Search Interested Groups

Type the group name in the search bar (ie '802'). Click the filter icon to narrow/sort your search results. Interests can be removed and modified via the "Interests" tab.

At least 2 characters must be entered to Search

Group Name	Committee	Group Type	Groups I Am Interested In
+ IEEE Electromagnetic Compatibility Society	EMC	Society	
+ IEEE Geoscience and Remote Sensing Society	GRSS	Society	
- IEEE Industry Applications Society	IAS	Society	
+ Cement Industry ⓘ	IAS/CI	Standards Committee	<input type="radio"/>
+ Electrical Safety Committee ⓘ	IAS/ESafeC	Standards Committee	<input checked="" type="radio"/>
+ Industrial & Commercial Power Systems Standards Development Committee ⓘ	IAS/ICPS/SDC	Standards Committee	<input checked="" type="radio"/>
+ Industrial Power Conversion Systems Department ⓘ	IAS/IPCSD	Standards Committee	<input type="radio"/>
+ Metal Industry Committee Standards Development Subcommittee ⓘ	IAS/METC	Standards Committee	<input type="radio"/>
- Petroleum & Chemical Industry ⓘ	IAS/PCI	Standards Committee	<input checked="" type="radio"/>
+ Working Group for Electrical Installations on Shipboards ⓘ	IAS/PCI/45_WG	Working Group	<input checked="" type="radio"/>

Group Type Legend: ■ Society ■ Standards Committee ■ Subcommittee ■ Working Group ■ Project/Task Group ■ Study Group

Expand IAS
Click +

PCI
Click the dot to get ballot invitation for all PCI standards.

Expand PCI

Add/Search Interested Groups ✕

Type the group name in the search bar (ie '802'). Click the filter icon to narrow/sort your search results. Interests can be removed and modified via the "Interests" tab.

At least 2 characters must be entered to Search Filter By Type

Group Name	Committee	Group Type	Groups I Am Interested In
induction Motors Working Group ⓘ			●
<input type="checkbox"/> Electrical Impedance, Induction, and Skin Effect Heating of Pipelines and Vessels ⓘ	IAS/PCI/844WG	Working Group	●
<input type="checkbox"/> Repair and Rewinding of Electric Motors ⓘ	IAS/PCI/1068_WG	Working Group	●
<input type="checkbox"/> Machines in Hazardous Locations Working Group ⓘ	IAS/PCI/1349_WG	Working Group	●
<input type="checkbox"/> Guide for the Application of Electric Machines in Zone 2 and Class I, Division 2 Hazardous (Classified) Locations ⓘ	IAS/PCI/1349_WG/1349	Project/Task Group	●
<input type="checkbox"/> Recommended Practice for the Selection, Field Testing, and Life Expectancy of Molded Case Circuit Breakers for Industrial Applications ⓘ	IAS/PCI/1458	Working Group	●
<input type="checkbox"/> Working Group for Adjustable Speed AC Drives ⓘ	IAS/PCI/1566_WG	Working Group	●
<input type="checkbox"/> International Marine Cable Working Group ⓘ	IAS/PCI/1580_WG	Working Group	●

Click dot for 1349 WG
-receive invitation to ballot
-access the Working Group mentor page

Click dot for 1349 WG-project group
-indicates interest

Group Type Legend: ■ Society ■ Standards Committee ■ Subcommittee ■ Working Group ■ Project/Task Group ■ Study Group

The screenshot shows the IEEE SA website interface. The top navigation bar includes 'Standards', 'Products & Services', 'Technologies & Initiatives', 'Participate', 'Search', 'MAC ADDRESS', and 'BUY STANDARDS'. A left sidebar menu lists various committees: ICom, NesCom, PatCom, ProCom, RevCom, Meeting Information, Conventions and Guides (highlighted), Standards Board Approvals, and Standards Coordinating Committees. The main content area is titled 'Information for Standards Committee' and contains a list of links: 'Form for Submittal of Proposed Standards', 'myProject User Guide (PDF)', 'Guide for the Submittal of Proposed Standards', and 'Standards Committee Representation at Meetings'. A blue callout box points to the 'myProject User Guide (PDF)' link with the text: 'Access the 105 page user guide for myProject'. Below this, a 'Related Links' section lists 'IEEE SA Policies and Procedures', 'Standards Board Bylaws', and 'Standards Board Operations Manual'.

2 Getting Started

2.1 Accessing myProject for the First Time.

Applicable Users:

- All myProject users

Instructions:

1. Go to <https://development.standards.ieee.org>
 - If you already have an IEEE account, click “Sign In” and enter your credentials.
 - If you do not have an IEEE account, click “Create Account” to create a new one.

Use these links for quick access
<https://standards.ieee.org/develop/etools/>
<https://mentor.ieee.org/1349/documents>
<https://standards.ieee.org/about/sasb/revcom/guides/html>



2.2 Accessing/Updating myProject Account Information

Applicable Users:

- All myProject users

When you access myProject for the first time, you will be prompted to set up your account and specify your preferences. This information is used by the system to notify you of events and tasks, as well as to automatically add your information to some fields, and is maintained separately from your IEEE Account information.

Instructions:

1. Click on **setup your account and specify your preferences**.
2. On the **Personal and Professional Info** tab, verify your primary email address and mailing address. These fields may be blank if you have not previously created an IEEE Account. If you need to change this information, click on the **click here** link.
3. Enter your **Employer information**. (*you can select your employer from the list, or type it in if it isn't visible*). This is a required field.

2 Getting Started

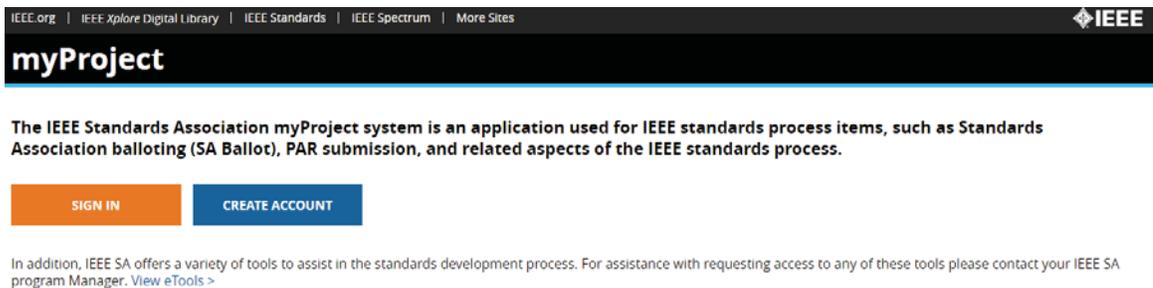
2.1 Accessing myProject for the First Time.

Applicable Users:

- All myProject users

Instructions:

1. Go to <https://development.standards.ieee.org>
 - If you already have an IEEE account, click “Sign In” and enter your credentials.
 - If you do not have an IEEE account, click “Create Account” to create a new one.



2.2 Accessing/Updating myProject Account Information

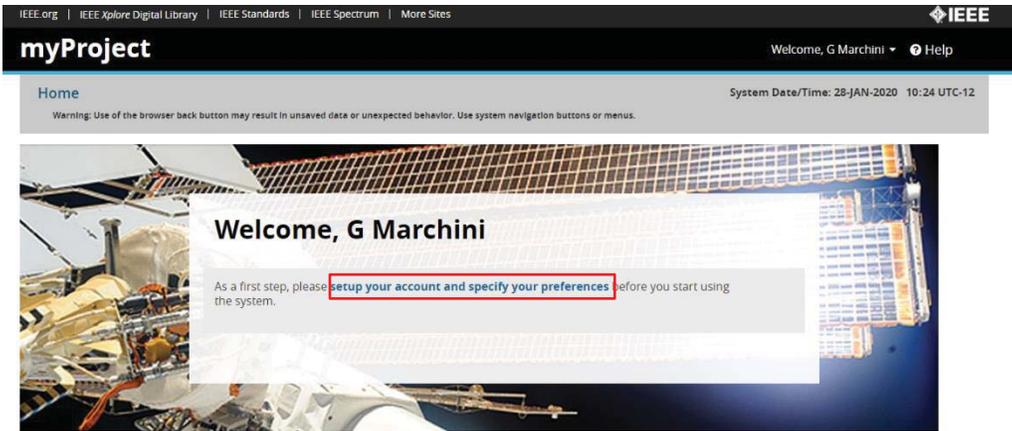
Applicable Users:

- All myProject users

When you access myProject for the first time, you will be prompted to set up your account and specify your preferences. This information is used by the system to notify you of events and tasks, as well as to automatically add your information to some fields, and is maintained separately from your IEEE Account information.

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3. Enter your **Employer information**. (*you can select your employer from the list, or type it in if it isn't visible*). This is a required field.



Firsttime User

Personal & Professional Info | Preferences | Interests | My Roles

CONTACT INFORMATION

Primary Email Address: firstimeuser1@gmail.com

SA PIN

MAILING ADDRESS

Country: [input field]

City: [input field]

State/Province: [input field]

The information displayed on this page, with the exception of employer, is maintained as part of your IEEE account. Please [click here](#) to update this information.

EMPLOYMENT INFORMATION

* Employer: [input field]

Your employer will be listed as your default affiliation when you are prompted for affiliations within the system.

Cancel Save

- 4. On the **Preferences Tab**, review and update how you would like to receive email notifications. **NOTE:** Click the ⓘ information icon next to each option for a description.

Manage Profile & Interests System Date/Time: 20-DEC-2018 07:33 UTC-12

Firsttime User

Personal & Professional Info | Preferences | Interests | My Roles

NOTIFICATION PREFERENCES ⓘ

* Indicate how you would like to receive notifications:

Real Time ⓘ

Digests ⓘ

None ⓘ

Notifications will be sent to: firstimeuser1@gmail.com

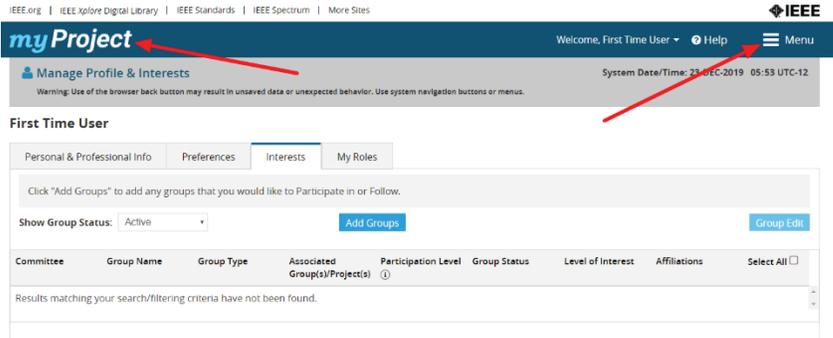
Please [click here](#) to update this information.

Cancel Save

- 5. Click **Save**. The **Interests Tab** will appear.

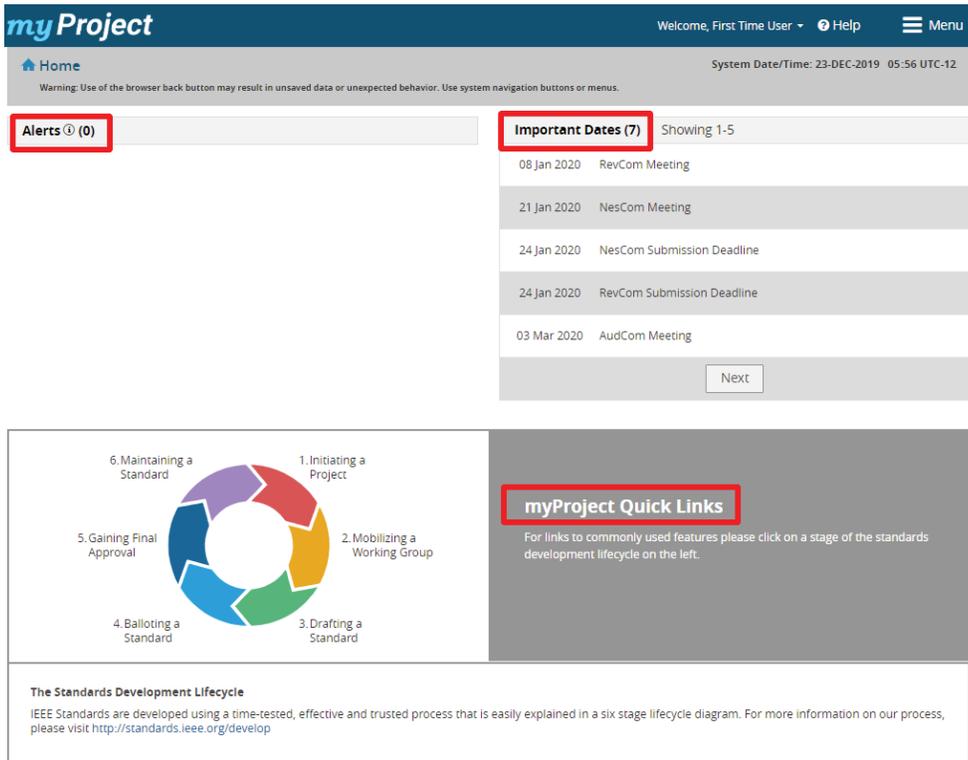
NOTE: The Interests Tab allows you to indicate the groups you would like to participate in or follow. (See **Section 3 Manage Profile and Interests** for detailed instructions.)

- Click on **myProject** in the title bar to access the **myProject** home screen or click **Menu** and click on the **Home** link.



2.3 The myProject Home Screen

The following features are available to all users. Additional features may be available to you based on your specific role and will appear in the lower section.



Alerts: This section shows messages regarding things happening within a group or a project you are managing, following or participating in. All alerts require the user to take an action, which can be completed by clicking on the alert text.

Important Dates: This section shows important IEEE Standards Association Standards Board meeting and deadline dates.

myProject Quick Links: This section displays a view of the IEEE standards development process. By clicking on different steps of the process, you can navigate to relevant parts of the application.

3 *Manage Profile and Interests*

3.1 *Follow/Register as an Interested Party (Standards Committee, Working Group, Project)*

Indicating interest in an activity allows you to receive ballot invitations and other notifications. Indicating interest also adds you to the roster and allows the chair to assign involvement levels and group roles. Working Group officers will also be notified when you register interest to participate in the group.

Applicable Users:

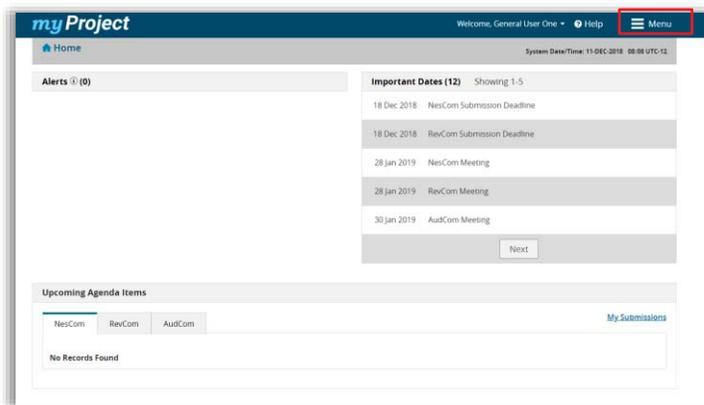
- All myProject users

Notes:

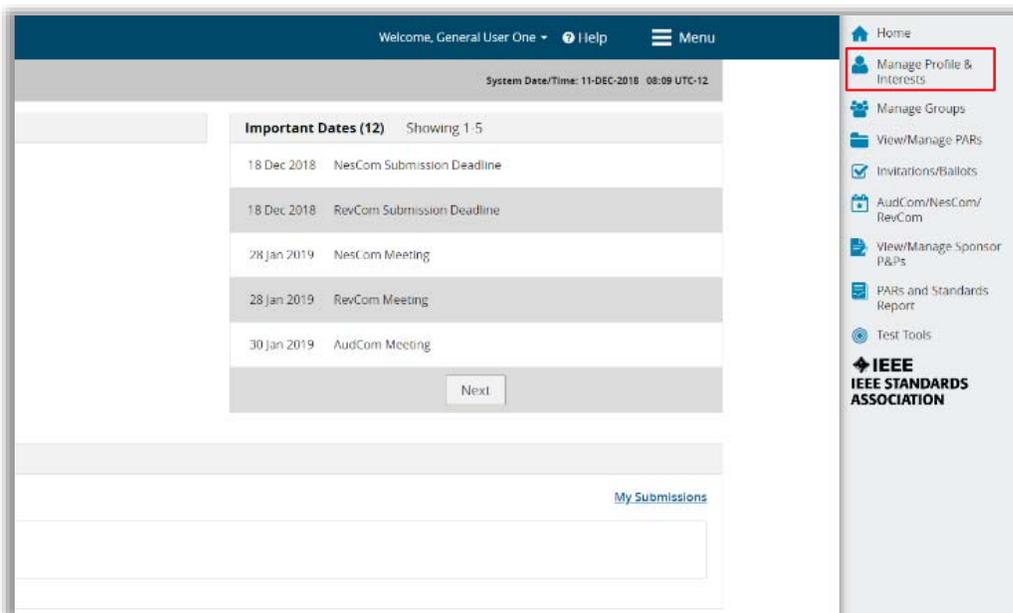
- IEEE SA Basic Corporate membership or above is required to observe an entity project.
- Only IEEE SA Advanced Corporate Members can contribute and hold voting privileges in entity working groups.

Instructions:

1. On the myProject Home Screen, select **Menu**.



2. Click on **Manage Profile and Interests**.



3. Click on the **Interests** tab

4. Click **Add Groups**.

Firsttime User

Personal & Professional Info Preferences **Interests** My Roles

Click "Add Groups" to add any groups that you would like to Participate in or Follow.

Show Group Status: Active **Add Groups** Group Edit

Committee	Group Name	Group Type	Associated Group(s)/Project(s)	Participation Level	Group Status	Level of Interest	Affiliations	Select All <input type="checkbox"/>
No records found								

- On the **Add/Search Interested Groups** screen, expand the **Group Name** list by clicking the "+" or use the Search box to find the desired group.
- Click in the **Groups I am Interested In** column to indicate interest in a group.

Add/Search Interested Groups

Type the group name in the search bar (ie '802'). Click the filter icon to narrow/sort your search results.

At least 2 characters must be entered to Search Filter By Type

Group Name	Committee	Group Type	Groups I Am Interested In
IEEE-SA Board of Governors	BOG	Society	
+ Corporate Advisory Group	BOG/CAG	Sponsor	<input type="radio"/>
+ IEEE Broadcast Technology Society	BTS	Society	
IEEE Computer Society	C	Society	
+ Cloud Computing Standards Committee	C/CCSC	Sponsor	<input type="radio"/>
+ Cybersecurity and Privacy Standards Committee	C/CPSC	Sponsor	<input type="radio"/>
+ Design Automation	C/DA	Sponsor	<input type="radio"/>
+ LAN/MAN Standards Committee	C/LM	Sponsor	<input type="radio"/>
+ Learning Technology	C/LT	Sponsor	<input type="radio"/>
+ Microprocessor Standards Committee	C/MSC	Sponsor	<input type="radio"/>
+ Portable Applications	C/PA	Sponsor	<input type="radio"/>
+ Simulation Interoperability Sds	C/SI	Sponsor	<input type="radio"/>

Group Type Legend: Society Sponsor Subcommittee Working Group Project/Task Group Study Group

- On the **Add Interested Group I want to follow** screen, indicate if you want to **Participate** or **Follow** the group.
- Click **Declare Affiliations**.

Add Interested Group I want to follow

Level of Interest > Affiliations

Are you interested in potential participation in group activities?

Participate - I may be contacted for participation in group activities.

Follow - I would only like to be considered "following" this group to receive notifications related to this group, including ballooning invitations.

Cancel **Declare Affiliations**

- On the next screen, confirm your current affiliation and add additional affiliations as necessary. **NOTE:** The first time you access myProject, you will be required to declare an employer, which will be used as your default affiliation. You can declare a different affiliation for each group you indicate

interest in. Select the company name from the drop down or click in the box, type the name of the company and click **Add**. The box will accept any text entered and an organization does not need to be in the dropdown to be used as a valid affiliation.

10. Click **Save** or **Return to Level of Interest** to change your selection.
11. Click **OK**.

12. Click **Done**. The groups you indicated interest in will appear on the Interests Tab.

Committee	Group Name	Group Type	Associated Groups(s)/Project(s)	Participation Level	Group Status	Level of Interest	Affiliations	Select All
C/LT	Learning Technology	Sponsor	View	Participant	Active	Participate	IEEE	<input type="checkbox"/>
C/LT/AR-LEM	Augmented Reality Learning Experience Model	Working Group	View	Participant	Active	Participate	IEEE	<input type="checkbox"/>
C/LT/FML	Federated Machine Learning	Entity Working Group	View	Participant	Active	Participate	IEEE	<input type="checkbox"/>
C/LT/TMPL	Task Model for Project-Based Learning	Working Group	View	Participant	Active	Participate	IEEE	<input type="checkbox"/>
C/LT/TMPL/1484.2	Task Model for Project-based	Project/Task Group	View	Participant	Active	Participate	IEEE	<input type="checkbox"/>

3.2 Update Affiliation Information

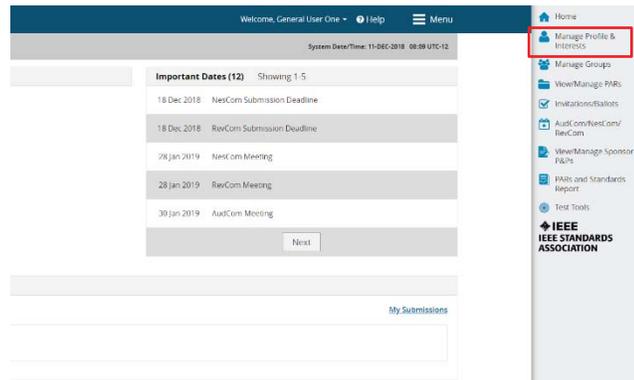
Use this function to manage your affiliation for each project/PAR. An individual can be affiliated with different entities on different PARs. See affiliation guidelines at <http://standards.ieee.org/faqs/affiliation.html>

Applicable Users:

- All myProject users

Instructions:

1. On the **myProject** Home Screen click the **Menu** link in the upper right.
2. Click the **Manage Profile and Interests** link.



3. Click on the **Interests** tab.
4. To change your affiliation for one group, click on the **Edit Interest Icon**  for that group. To change your affiliation for more than one group, click the indicator check box next to the desired groups or click the **Select All** box and click **Group Edit**. The **Edit Group/Bulk Edit Group** follow window will appear.

NOTE: Entity affiliations cannot be changed using the Group Edit function

Committee	Group Name	Group Type	Associated Group(s)/Project(s)	Participation Level	Group Status	Level of Interest	Affiliations	Select All <input type="checkbox"/>
PE/T&D/PQ-1250_WG	Voltage Quality Working Group	Working Group	View	Observer	Active	Participate	IEEE Standards Association (IE... [+]	 <input type="checkbox"/>
PE/PSCC/M0_C37.236_WG	Guide for Power System Protective Relay Applications over Digital Communication Channels	Working Group	View	Observer	Active	Participate	IEEE Standards Association (IE... [+]	 <input type="checkbox"/>
PE/PSRCC/C37.237_WG-H3	Time Tagging of Power System Protection Events	Working Group	View	Observer	Active	Participate	IEEE Standards Association (IE... [+]	 <input type="checkbox"/>
C/S2ESC/WG_LCP	Working Group for Life Cycle Processes	Working Group	View	Observer	Active	Participate	IEEE Standards Association (IE... [+]	 <input type="checkbox"/>

5. Click **Modify Affiliations**

6. In the **Select Affiliations** field, either choose the company name from the list or type it in and click **Add**.

7. Click **Save and Exit**.

8. Click **OK**.

3.3 Entity Members and myProject

Management of entity roles (DR/DRA & EBR/EBRA) is done by the EMR (Entity Member Representative). Other information for Entity Membership is not managed through myProject and is obtained from the MemberClicks database. This information includes: The name of the organization, the username of the EMR and the type of entity membership (basic or advanced).

3.4 Entity Management – EMR

An Entity Member Representative (EMR) will use the Entity Management feature to view details about the organization they represent and manage the ballot group members for ballots associated with that organization.

3.4.1 Manage Ballot Group Members

An EMR can remove and change the role of ballot group members for their organization.

Applicable Users:

- EMR

Notes:

1349-12-0009-00-TKIT

IEEE STANDARDS ASSOCIATION

Join the Working Group level in myProject - manage activity profile - see Tool Kit for instructions.

Process for getting access to "Working Group", documents, rosters, minutes, ePolls, etc.

eTools

PLEASE SIGN IN

Now you can access myProject, Attendance Tool, and Mentor with a single sign in. Simply enter your IEEE Account username/email and password below to begin!

USERNAME/EMAIL:

PASSWORD:

SIGN IN TO:

SIGN IN

Need Help? Access the [myProject User Guide](#) (.pdf) or visit the [eTools Documentation Page](#)

[Retrieve Your Account Username and/or Password](#)

Note: IEEE uses Cookies for Account Registration, Change Password and Recover Username/Password

Need an IEEE Account?

Get Yours Now! It's FREE and does not require IEEE or IEEE-SA membership

Copyright 2011 IEEE-SA

What is eTools?

eTools is the Standard Association's collection of online tools and resources for standards developers.

MYPROJECT

myProject is the Standard Association's tool to allow you to better manage and keep up to date on projects and topics that you are interested in.

IMAT

IMAT allows Working Groups to setup meetings and record attendance.

MENTOR

mentor provides a secure area where Working Groups can manage documents outside of public view.

Use these links for quick access

<https://standards.ieee.org/develop/etools/>

<https://mentor.ieee.org/1349/documents>

<https://standards.ieee.org/about/sasb/revcom/guides/html>

[mentor ▼](#) | [Help](#) | [eTools](#) | [Sign Out](#)

Search



05-Oct-2012 12:25:17 ET

Welcome to Mentor

Mentor is currently providing services to the following groups. If your group is interested in using this tool, please contact your IEEE-SA Staff Liaison for more information.

To view Mentor tutorials and User Guide click [HERE](#)

To view the groups using Mentor, click on one of the links below.

- **IEEE Working Groups**

- [Communications \(COM\) Groups](#)
- [Engineering in Medicine & Biology \(EMB\) Groups](#)
- [Computer \(C\) Groups](#)
 - [Cloud Computing Groups](#)
 - [Design Automation \(DA\) Groups](#)
 - [Information Assurance \(IA\)](#)
 - [Learning Technology \(LT\) Groups](#)
 - [LAN/MAN 802 Groups](#)
 - [Software & Systems Engineering Groups \(S2ESC\)](#)
 - [Storage Systems \(SS\)](#)
- [Industry Applications \(IAS\) Groups](#)
- [Power and Energy \(PE\) Groups](#)
- [Power Electronics \(PEL\) Groups](#)
- [SCC21 Groups](#)
- [SCC31 Groups](#)
- [SCC40 Groups](#)
- [Smart Grid Groups](#)
- [Vehicular Technology Groups \(VT\)](#)
- [Computational Intelligence \(CI\) Groups](#)
 - [Fuzzy Markup Language](#)



Click on IAS

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Search



17-Oct-2012 11:49:43 ET

Industry Applications Groups

Petroleum & Chemical Industry (PCI)

- [Petroleum & Chemical Industry \(PCI\) Committee](#)
- [IEEE 1349 Working Group](#)
- [IEEE 1662 Working Group](#)
- [IEEE 1709 Working Group](#)
- [Subsea Electrical Study Group](#)



Click on Working Group

Technical Books Coordinating Committee (TBCC)

- [IEEE 3000 Standards Collection \(formerly IEEE Color Books\)](#)
- [IEEE 3004.8](#)

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Sign-in to access
non-public
documents

[Help](#) | [eTools](#) | [Sign In](#)

Document Tab

Search



17-Oct-2012 11:53:48 ET

Documents

[Join group](#)

Everything All Years All Groups DCN

Created (ET) ▼	Year	DCN	Rev	Group	Title	Author (Affiliation)	Uploaded (ET)	Actions
03-Oct-2012	2012	6	0	Meeting Information	Minutes September 2011	LKP	03-Oct-2012 23:33:28	Download
03-Oct-2012	2012	2	1	Roster	1349 Roster 10-3-2012	LKP	03-Oct-2012 23:28:35	Download
04-Sep-2012	2012	3	0	References	Manage Activity Profile	LKP	04-Sep-2012 18:27:31	Download

[Join group](#)

[back to top](#)

[Home](#) | [Sign In](#) | [IEEE Account](#)

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Join Group

Join Working Group level in myProject, Manage Activity Profile. (See Tool Kit)

Send email to Working Group Chair to be designated as Working Group Member (or other level) to allow access to non-public documents in mentor.

Quick link to 1349 documents page:

<https://mentor.ieee.org/1349/documents>

[Home](#) | [Calendar](#) | [Documents](#) | [Wiki](#) | [Applicants](#) | [Blog](#) |

[More](#)

[pcic](#) ▼ | [Help](#) | [eTools](#) | [Sign Out](#)

- [Home](#)
- [Document Groups](#)
- [ePolls](#)**
- [Files](#)
- [Mail](#)
- [Roster](#)

[ePolls](#)

Search



17-Oct-2012 12:17:25 ET

Petroleum & Chemical Industry (PCI) Committee ePolls

[New ePoll](#) | [Open ePolls](#) | [ePoll Summary](#)

Start (ET) ▼	ePoll Name	Topic	Document	End (ET)	Votes [A/D/-]	Vote	Actions
30-Aug-2012 00:00:00	Sept 2011 -Mtg Minutes Vote	Voting Members of the PCIC Standards Subcommittee, Please Vote to Approve meeting minutes - Draft 5, Revised August 30, 2012. (See documents to download minutes)		24-Sep-2012 23:59:59	20/0/0	Approve	Edit, Status

[New ePoll](#) | [Open ePolls](#) | [ePoll Summary](#)

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[Home](#) | [Calendar](#) | [Documents](#) | [Wiki](#) | [Applicants](#) | [Blog](#) |

- [pciore](#) ▼
- [1349](#)
- [1662](#)
- [1709](#)
- [3004.8](#)
- [subsea-sg](#)

IAS mentor sites

eTools to move between mentor & myProject

Quick Tab to IAS mentor sites

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17-Oct-2012 12:14:41 ET

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Petroleum & Chemical Industry (PCI) Committee

edited 12-Jun-2012 by [paddeneng@aol.com](#)

The PCIC Standards Subcommittee is responsible for the development and coordination of standards project(s), including their maintenance after the approval of the standard(s) by the IEEE-SA Standards Board. Specifically, the Petroleum and Chemical Industry Committee is responsible for those IEEE-SA Standards Board approved project(s) for which the Petroleum and Chemical Industry Committee has been identified as either the sponsoring organization or where the Petroleum and Chemical Industry Committee has been identified by a project being sponsored by two or more sponsors.

This area is managed by [Lorraine Padden](#)

Secretary, PCIC Standards Subcommittee

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