**IEEE P802.24**

**Smart Grid TAG**

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| Project | IEEE P802.24Smart Grid Technical Advisory Group |
| Title |  |
| Date Submitted | 19 Sept 2013 |
| Source | [][][PO Box ] | Voice: [+1-954-608-7537]Fax: [ ]E-mail: ben.rolfe@ieee.org] |
| Re: | TAG Meeting, September 16 – 18 2013, Nanjing, China.  |
| Abstract | Meeting minutes for the TAG meeting held in China |
| Purpose | Document meeting activity and action items. |
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**Unless otherwise stated, all times are local time.**

# PM2 16 September 2013

Meeting called to order at 16:00.

James presents document # 24-13-0034-01-0000, session opening report, including IEEE patent policy and conduct slides.

Motion made to approve the agenda document # 24-13-0033-01-0000 by Ben Rolfe, Seconded by Matt Gillmore, no objections heard, approved by unanimous consent

James Gilb leads working session on TAG White Paper development.

Matt Gillmore reviews the Open SG documents on architecture and system requirements to facilitate discussion of usecases;

Action item: Matt Gillmore to create contribution for whitepaper summarizing use cases.

Action item: James will post the whitepaper draft.

Action item: Clint Powel will submit a figure “concentric rings of 802 goodness” and present Tuesday PM2. DONE – document # 24-13-0036-00.

Action: Ben will write a paragraph on application of mesh enhance ubiquitous coverage.

Meeting recessed at 17:54.

# PM2 17 September 2013

Meeting called to order at 16:01.

Matt Gillmore leads a discussion on 24-13-0037-01: summarizes the changes from r0. Changes resulting from discussion are posted in r2.

Action: Matt to prepare a simplified connectivity example diagram. Due PM2 Wed.

Discussion on document 24-13-0039 lead by James Gilb.

Action: Verify the links given to 802 standards are correct (Bill Ash).

Results of discussion reflected in doc # 24-13-0039-00.

Meeting recessed at 17:35 until PM2 Wed.

# PM2 18 September 2013

Meeting called to order at 16:01.

James Gilb leads discussion on document to be posted as 24-23-0039-00.

Conference Call discussion:general agreement a TC to discuss the white paper is a good idea. People indicating they would attend prefer time friendly to Asia and USA (west coast) timezones.

Motion to approve a teleconference on November 6 at 1500 PDT 2300 London 0600 Singapore Moved by Kinney, second Gilmore, no objections.

Meeting adjourned at 17:27.