|  | Item | Lead | Type | Start Time | Duration |
| --- | --- | --- | --- | --- | --- |
| 1 | Opening |  | I | 13:30 | 15 |
|  | Call to Order |  |  | 13:45 |  |
|  | [Patent Policy Reminder](http://standards.ieee.org/board/pat/pat-slideset.pdf) |  |  | 13:45 |  |
|  | Welcome |  |  | 13:45 |  |
|  | Introductions |  |  | 13:45 |  |
|  | Roger Marks (Chair, Acting Treasurer) |  |  | 13:45 |  |
|  | Rakesh Taori (Vice Chair) |  |  | 13:45 |  |
| 2 | Membership and Attendance |  | I | 13:45 | 10 |
|  | Membership |  |  | 13:55 |  |
|  |  Members, Potential Members, Members in Peril |  |  |  |  |
|  |  <http://ieee802.org/16/members.html> |  |  |  |  |
|  |  Voting requires use of Member Badge as Voting Token |  |  |  |  |
|  | Attendance tracking |  |  | 13:55 |  |
|  | Working Group Membership depends on “participation” |  |  | 13:55 |  |
|  | participation depends on attendance (75%) |  |  | 13:55 |  |
|  | attendance credit depends on attendance logs recorded during the session |  |  | 13:55 |  |
|  | Attendance Credits scheduled: 30 credit hours (23 required for 75%) |  |  | 13:55 |  |
|  | Use IEEE Automated Meeting Attendance Tool (“IMAT”). |  |  | 13:55 |  |
|  | <http://attendance.wirelessman.org> |  |  | 13:55 |  |
|  | In order to use IMAT, you must have an IEEE Web Account. |  |  | 13:55 |  |
|  | IMAT’s “Affiliation” field is the appropriate Affiliation per IEEE-SA |  |  | 13:55 |  |
| 3 | Approvals |  | V | 13:55 | 5 |
|  | Opening Plenary Agenda |  | I,D | 14:00 |  |
|  | Motion: To approve the Opening Plenary Meeting Agenda |  | V | 14:00 |  |
|  | [Previous session minutes](http://grouper.ieee.org/groups/802/16/docs/11/80216-11_0047.pdf) |  | I,D | 14:00 |  |
|  | Motion: To approve IEEE 802.16-11/0047 as the Minutes of Session #76 |  | V | 14:00 |  |
| 4 | Administrative |  | I,D | 14:00 | 20 |
|  | Chair’s Report |  | I,D | 14:20 |  |
|  | Chair’s Opening Plenary Presentation Slides (IEEE 802.16-12-0058-00-Gdoc) |  | I | 14:20 |  |
|  | Review of Session #76 |  | I | 14:20 |  |
|  | see [Session #76 Report](http://ieee802.org/16/meetings/mtg76/report.html) |  | I | 14:20 |  |
|  | Session #77 Document Guide |  | I | 14:20 |  |
|  | <http://ieee802.org/16/meetings/mtg77/docs.html> |  | I | 14:20 |  |
|  | Schedule for the week |  | I,D | 14:20 |  |
|  | <http://ieee802.consensii.com/cal/week.php?cpath=16/73&getdate=20120115> |  | I | 14:20 |  |
| 5 | Subgroups |  | I,D | 14:20 | 55 |
|  | Maintenance Task Group | Zheng | I,D | 15:15 |  |
|  | GRIDMAN Task Group | Godfrey | I,D | 15:15 |  |
|  | M2M Task Group | Jaesun | I,D | 15:15 |  |
|  | Project Planning Committee | Taori | I,D | 15:15 |  |
| 6 | Logistics and Reporting |  | I | 15:15 | 5 |
|  | Audio-Visual Equipment |  |  |  |  |
|  | Meeting cancellation or early close |  |  |  |  |
|  | Closing Plenary Agenda and Motions |  |  |  |  |
| 7 | Future Sessions |  | I, D | 15:20 | 5 |
|  | Session #78 (Plenary) |  |  |  |  |
|  | 12-15 March 2012, Waikoloa, Hawaii, USA |  |  |  |  |
|  |  Session #79 (Interim) |  |  |  |  |
|  | 14-17 May 2012, Atlanta, Georgia, USA |  |  |  |  |
|  |  Session #80 (Plenary) |  |  |  |  |
|  | 16-19 July 2012, San Diego, California, USA |  |  |  |  |
| 8 | New Business |  | I,D | 15:25 | 5 |
|  | Closing |  | C |  | 0 |