**IEEE 802.15**

**Wireless Specialty Networks (WSN)**

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| Project | IEEE P802.15 Working Group for Wireless Specialty Networks (WSN) |
| Title | **802.15 TG4me Minutes January 2024 Interim**  |
| Date Submitted | [January 17, 2024]  |
| Source | [Phil Beecher][Wi-SUN Alliance] | email: [pbeecher@wi-sun.org] |
| Re: | [January 2024, 802.15 Session] |
| Abstract | [IEEE 802.15 TG4me Minutes] |
| Purpose | [IEEE 802.15 TG4me Minutes] |
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**Monday PM1**

13:30 Meeting called to order by TG Chair, Gary Stuebing

Chair shows Opening report and agenda: 15-24-0038-04me

Chair reads patent slides, opportunity to declare, no declarations made.

Gary shows Agenda (Slide 5). No additions or objections, agenda is approved by unanimous consent.

Motion:

To approve November 2023 minutes and CRG minutes, documents 15-23-15-0633

23-15-0635

Moved: Billy Verso

Second: Phil Beecher

No comments or objections, Minutes are approved.

Gary reports result of recirculation ballot LB202. 66 comments were received.

Gary shows MEC review comments. Technical editor, Tero Kivinen, comments that “shall” comments from MEC are mostly covered elsewhere in other comments.

Gary passes to Tero for comment resolution.

Tero presents the comment resolution spreadsheet, 15-23-0497-16-04me There is a new worksheet for the comments received on LB202.

Group works on comment resolutions.

19:55 – All comments received in LB202 are resolved.

Discuss timeline – Chair updates Draft Timeline in 15-24-0038.

20:07 – Recess until Wednesday meeting.

**Tuesday AM2**

No meeting – recessed until Wednesday.

**Wednesday PM1**

13:32 Meeting called to order.

Task Group continues work on comment resolutions. All MEC comments, on worksheet LB202\_MEC, are addressed and resolved.

Motion:

**To consider the rogue comments**

Move that the rogue comments in comment spreadsheet 15-23-0497-04, worksheet named LB202\_rogue, be considered:

Moved: Ben Rolfe

Second: Phil Beecher

No discussion or objections, motion passes, rogue comments will be considered.

Comment resolution continues.

15:10 All comments are resolved; the resolutions are in comment resolution spreadsheet 15-23-497-19-04me.

TG prepares the motions for Task Group and Working Group closing plenary.

Motions:

**Approve Comment resolutions:**

Move that TG4me approves comment resolutions in document DCN 15-23-497-19-04me.

Moved: Ben Rolfe

Second: Phil Beecher

No discussion or objections, approved by unanimous consent.

**TG Motion for recirculation:**

Move that TG4me formally request that 802.15 WG start a WG recirculation ballot requesting approval of document P802.15.04me D02 (as edited in accordance with the instructions in document 15-23-497-19-04me) and to forward document P802.15.04me D02 (as edited in accordance with the instructions in document 15-23-497-19-04me), to Standards Association ballot pending the completion and inclusion of the edits in the draft.

Moved: Ben Rolfe

Second: Phil Beecher

No discussion or objections, approved by unanimous consent.

**TG Motion for CRG:**

Move that TG4me formally request that 802.15 WG approve the formation of a Comment Resolution Group (CRG) for the WG balloting of the P802.15.04.me\_D03 with the following membership: Gary Stuebing (chair), Phil Beecher, Tero Kivinen, Billy Verso, Ben Rolfe, and Ann Krieger. The 802.15.4me CRG is authorized to approve comment resolutions, edit the draft according to the comment resolutions, and to approve the start of recirculation ballots of the revised draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector as per the LMSC 802 WG P&P.

Moved: Ben Rolfe

Second: Phil Beecher

No discussion or objections, approved by unanimous consent.

**WG Motion for recirculation:**

Move that 802.15 WG start a WG recirculation ballot requesting approval of document P802.15.04me D02 (as edited in accordance with the instructions in document 15-23-497-19-04me) and to forward document P802.15.04me D02 (as edited in accordance with the instructions in document 15-23-497-18-04me), to Standards Association ballot pending the completion and inclusion of the edits in the draft.

Moved: Gary Stuebing

Second: Phil Beecher

**WG Motion for CRG:**

Move that 802.15 WG approve the formation of a Comment Resolution Group (CRG) for the WG balloting of the P802.15.04.me\_D03 with the following membership: Gary Stuebing(chair), Phil Beecher, Tero Kivinen, Billy Verso, Ben Rolfe, and Ann Krieger. The 802.15.4me CRG is authorized to approve comment resolutions, edit the draft according to the comment resolutions, and to approve the start of recirculation ballots of the revised draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector as per the LMSC 802 WG P&P.

Moved: Gary Stuebing

Second: Phil Beecher

TG chair reminds participants of the timeline (in the closing report).

15:28 – no other business - meeting adjourned.

---- end of January 2024 TG4me minutes