Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for April 10th, 2024  |
| Date Submitted | April 16th, 2024 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Wednesday April 10th, 2024, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:00 ET
* **Acting Chair**: Jon Rosdahl, 802W Future Venue Manager
	1. No Objection to Jon Acting as Chair
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.
1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0072-00-WCSG-2024-04-10-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
	+ Moved: Clint Powell, 2nd: Stephen McCann
	+ No objection to approving by unanimous consent.
1. **Consider actions from the last WCSC meeting March 10th, 2024:**
* Deferred until next meeting.
1. **IEEE 802.18**
* Presented by Edward Au.
* There are 3 possible motion for the EC members to consider.
* Welcome to the new IEEE 802.18 vice-chair.
* There may be a presentation during the May interim meeting from a Polish regulator. If they can attend in person, there may be a registration fee waiver motion on the Sunday before the meeting.
* No questions.
1. **IEEE 802.19**
	* Presented by Tuncer Baykas
	* The WG now has a volunteer for the secretary position that will be confirmed in May.
	* No questions.
2. **IEEE 802.24**
	* Presented by Tim Godfrey
	* There was a teleconference yesterday (April 9th) to continue work on various whitepapers.
	* No questions.
3. **IEEE 802.15**
	* Presented by Clint Powell.
	* There are a couple of ballots ongoing at the moment, one of which is for 802.15.4ab.
	* The WG may appoint a new position for someone to act as a “WNG, academic and corporate research contact” liaison.
	* The voting calculator tool that uses IMAT is maturing and is ready for use. It is based on excel. Once it is up and running it seems to be efficient.
	* Q: Could we plan some time in a future wireless chairs meeting for a presentation of this tool please?
	* A: Yes, I think so. Let’s arrange something for the May 2024 interim.
	* C: Can you also include the Face-to-Face team.
	* Please remember to bring your 802.15 Anniversary shirt to Warsaw Interim for Mid-week Photo opportunity.
	* Clint Powell will attend the 802 Milestone Ceremony
4. **IEEE 802.11**
	* Presented by Robert Stacey.
	* 802.11bp has been approved and will start as a new TG in May 2024.
	* 802.11bh and 802.11bf have started their conditional SA ballot cycles.
	* Q: There’s an error in the LinkedIn page for the 11bc awards that needs fixing.
	* A: Ok. The corrected URL is: [https://www.linkedin.com/feed/update/urn:li:activity:7183912019492786177](https://www.linkedin.com/feed/update/urn%3Ali%3Aactivity%3A7183912019492786177)
5. **May 2024 registration update**
* There are 549 registered for the meeting (300 in person, 247 remote and 2 students)
* Some Marriott hotel issues have been sorted out, but it is now fully booked.
* The social is at the Stary Dom restaurant, including a bus tour through the old town.
* No questions.
1. **September 2024 registration update**
* The meeting registration should be open by June 10th.
* No questions.
1. **Future Venues**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-04-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>

* January 2026
	+ There have been a couple of issues with the Victoria, Canada venue for January 2026. A site visit will occur shortly to try and resolve these issues. The backup plan would be to possibly go to Hyatt Regency Irvine.
* **May 2026**
	+ The proposed venue is Hilton Antwerp. Access would be via Amsterdam or Brussels. There are lots of fast trains from both Brussels and Amsterdam airports.
	+ Q: Can you clarify the estimates for the meeting room rental?
	+ A: Yes, sure. The slides can be updated. Europe has a different concept from the USA.
	+ There are also options for Abu Dhabi and Edinburgh. However, the week for the session would have to move.
	+ **Straw Poll: Would you be happy with Antwerp for May 2026 Interim?**
		- Yes: 12
		- No: 3
		- Abstain: 0
	+ **Motion: Approve the location of the 2026 May IEEE 802W Interim: Antwerp, Belgium 2026 May 10-15.**
		- Moved: Stephen McCann, 2nd: Clint Powell
		- Results: Yes: 5, No: 0, Abstain: 2 [Motion passes]
		- (Motion for ECJT)
	+ Please can Sara/Daniel pass on our regrets to Abu Dhabi and Edinburgh.
	+ No questions.
* **September 2024**
	+ The registration date will probably have to be earlier than June 10th, as the early bird deadline is also June 10th.
1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-03-WCSG-wireless-treasurer-report-2024.pptx>

* The bank account is not accessible today, but things have not really changed since the March 2024 meeting.
* No questions.
1. **May 2024**
* Registration fee required.
* Meeting Fee Waivers (if any)
* Wireless Interim Opening meeting May 13th at 8AM Warsaw time, 1 hour.
* See the draft agenda, <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0073-00-WCSG-2024-may-wireless-interim-opening-plenary-agenda.xlsx>.
	+ Status reports on each WG/TAG.
	+ Q&A time on WG/TAG topics, general topics.
* Each WG/TAG Chair announces that their session is a credited session or not.
* No questions.
1. **AoB**
* **WCSC Meetings**
* The dates of the next WCSC meetings are:
	+ 2024-05-12 – Sunday 4PM Central European, in Warsaw, 1.5 hours
	+ 2024-06-12 – Wednesday June 12, 3PM Eastern, 2 hours
	+ 2024-07-14 – Sunday 4PM Eastern, in Montreal 1.5 hours
	+ 2024-08-13 - Wednesday August 13th, 3PM Eastern 2 hours - if needed
	+ 2024-09-08 - Sunday 4PM HAST, in Waikoloa, 1.5 hours
1. **Adjourn**
* No objection to adjourning.
* Adjourned at 16:06 ET.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Archer, Sara | MTG Events |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| Krieger, Ann | DoD |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm |
| Slykhouse, Dawn | FTF Events |
| Stacey, Robert | Intel |
| Williams, Stephanie | FTF Events |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Au, Edward | Huawei Technologies Co., Ltd |
| Alfvin, Rick | Linespeed |
| Beecher, Phil | Wi-SUN Alliance |
| Patwardhan, Gaurav | HPE |

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